VIRGINIA STATE UNIVERSITY ALUMNI ASSOCIATION

**BOARD MEMBER OF THE YEAR AWARD NOMINATION FORM**

***The Board Member of the Year Award is the highest honor bestowed upon members of the Board of Directors by the Board of Directors. This award is presented to board members (board officers or board liaisons) who have demonstrated outstanding service to the University and the Alumni Association through the giving of their time, talents, and resources to further the goals and objectives of the organization.***

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| **Nominee Information** |

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| Full Name: | |  | | | |  | Maiden Name: | | |  |
|  | |  | | | |  |  |  | | |
| Street Address: | |  | | | | | | | | |  |  |  |
|  | |  | | | |  |  |  | | |
| City: |  | |  | State: |  | | Zip Code: | |  | |

Studentís Full Name: (please print) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| --- | --- | --- | --- | --- |
| Home Number: |  |  | Cell Number: |  |

|  |  |  |
| --- | --- | --- |
| Email Address: |  |  |

Name of VSUAA Chapter: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **Education History** |

Years Attended VSU (if applicable):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Graduation Date(s) from VSU (if applicable): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

List all degrees earned and the Institution(s):

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| **Work History** | | | | | |
| Current Occupation: | |  |  | # of years in current position: |  |

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| --- | --- |
| Current Employer: |  |

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| If retired, former occupation/employer*:* | |  |
| Year of Retirement: |  | |
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| |  | | --- | | **Narrative of Leadership Accomplishments (please use additional pages)** |   *Provide a photograph, preferably 300 dpi or higher, along with this**nomination form. Please submit all materials in a binding to secure sheets and written in third person.*  *The NARRATIVE submission should have a neat overall appearance with no handwritten captions.*  **Section I:**  **Chapter Membership Recruitment & Retention**  Provide a brief description of your efforts to increase your chapter’s membership during the  nomination period.  **---------------------------- {Please type or copy/paste your response in the field below} ---------------------**  Click here to enter text, please keep response under 500 words (Maximum)  **Section 2:**  **Student Mentorship & Recruitment**  Provide a brief description of your efforts to increase your chapter’s student recruitment and mentoring activities conducted on behalf of Virginia State University during the nomination period.  **---------------------------------- {Please type and copy/paste your response in the field below} -------------**  Click here to enter text, please keep response under 500 words (Maximum)  **Section 3:**  **Community Service and Public Relations** Provide a brief description of your efforts to increase your chapter’s community service and public relations efforts during the nomination period.  **---------------------------- {Please type or copy/paste your response in the field below} --------------------**  Click here to enter text, please keep response under 500 words (Maximum)  **Section 4:**  **Fundraising Activities.**  Describe any fund-raising activities and/or financial contribution you made to Virginia State University and your chapter during the nomination period.   * Fundraising Activities * Scholarship Activities * Endowment Activities * Direct Student Assistance Activities * Personal Contributions   **-------------------------- {Please copy/paste your response in the field below} ----------------------**  Click here to enter text, please keep response under 500 words (Maximum)  **Section 5:   Alumni Activities on Campus.**  Alumni-related activities in which you and your chapter participated in during the nomination period. (Please indicate answer whether you attend Homecoming, Alumni Weekend, Commencement, and Founder’s Day.)  **----------------------------- {Please type or copy/paste your response in the field below} --------------------**  Click here to enter text, please keep response under 500 words (Maximum)  **Section 6:**  **Evidence of Loyalty and Support** Describe any other evidence of your loyalty and support to Virginia State University and the Virginia State University Alumni Association to include participation in additional activities during the nomination period. List any special recognitions, honors and/or awards that were bestowed upon you during the one-year nomination period.  **---------------------------- {Please type or copy/paste your response in the field below} --------------------**  Click here to enter text, please keep response under 500 words (Maximum) |
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**Send Nomination Form & All Supporting Documentation To:**

Virginia State University Alumni Association

Awards Committee   
P.O. Box 2488  
Petersburg, VA   23804

**Contact Information for in-person delivery:**  
Phone: 540 748-2056 (Awards Chairperson)  
E-mail: [louisavsuaa@gmail.com](mailto:louisavsuaa@gmail.com) (Awards Chairperson)

**The nomination package and supporting materials should be postmarked or delivered to the Alumni House for the Alumni Association Awards Committee before or no later than 5:00 pm on the third Friday in March.**

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| **Application Submitted By:** | |  | | | |
| **Phone:** |  | |  | **Email Address:** |  |

**BOARD MEMBER OF THE YEAR AWARD**

**Purpose: The Board Member of the Year Award is the highest honor bestowed upon members of the Board of Directors by the Board of Directors. This award is presented to board members (board officers or board liaisons) who have demonstrated outstanding service to the University and the Alumni Association through the giving of their time, talents, and resources to further the goals and objectives of the organization.**

**Criteria:**

**To be considered for the Board Member of the Year Award, a board member must meet the following criteria:**

* Nomination is required and can only be made by members in good standing on the Virginia State University Alumni Association Board of Directors. All nominations are confidential and must be forwarded to the Alumni Association’s Awards Committee for consideration.
* Nominee must be a member in good standing and affiliated with an active chapter in good standing.
* Nominee must have demonstrated a continuing interest in and support of the Virginia State University Alumni Association through the contribution of time, talent, or resources to the purpose and objectives of the Alumni Association.
* Nominee must have a record of attendance (or provided proxy) at all scheduled National Board of Director meetings.
* Nominee must have a record of attending various alumni-related activities, such as Homecoming, VSU Founder's Day, Alumni Weekend, and National Conventions when held.
* Nominee must have a record of serving or personally contributing to committees established by the Board of Directors.
* Only nomination forms that have been distributed or posted online by the Association are acceptable for submission. In addition to the nomination form, other documentation supporting the nomination should also be submitted. A photograph -preferably head and shoulder- 300 dpi or higher must also accompany the application.

**Selection Methodology:**

**The Alumni Association Awards Committee will review the nominations and determine the recipient. The decision of the awards committee is final. The award recipient will be officially announced during the Alumni Association’s Annual Meeting held during the weekend of the University’s Alumni Weekend & Commencement celebration.**