VIRGINIA STATE UNIVERSITY ALUMNI ASSOCIATION

**ALUMNA /ALUMNUS OF THE YEAR AWARD
 NOMINATION FORM**

*The Alumna / Alumnus of the Year Award is the highest honor bestowed upon alumni of Virginia State University by the Virginia State University Alumni Association. The recipient of this award will demonstrate a unique distinction of career and/or lifetime achievements; complemented by personal contributions made to support the mission and purpose of both the University and the Alumni Association.*

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| **Nominee Information** |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Full Name:  |  |  | Maiden Name: |  |
|  |  |  |  |  |
| Street Address:  |  |  |  |  |
|  |  |  |  |  |
| City:  |  |   | State: |  |  Zip Code: |  |

Studentís Full Name: (please print) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| --- | --- | --- | --- | --- |
| Home Number:  |  |  | Cell Number: |  |

|  |  |  |
| --- | --- | --- |
| Email Address:  |  |  |

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| **Education History** |
| Years Attended VSU:  |  |  |   Graduation Date(s): |  |

|  |  |
| --- | --- |
| Degree(s) Conferred:  |  |

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| --- | --- |
| College/School/Department/ Major:  |  |

|  |  |
| --- | --- |
| Graduate Work: *(Institution):*  |  |

|  |  |
| --- | --- |
| Degree Conferred / Certification Earned:  |  |

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| **Work History** |
| Current Occupation:  |  |  |  # of years in current position: |  |

|  |  |
| --- | --- |
| Current Employer:  |  |

|  |  |
| --- | --- |
| If retired, former occupation/employer*:*  |  |

|  |  |
| --- | --- |
| Year of Retirement:  |  |

**Section I:**

**Describe your professional and/or business achievements**

**--------------------- {Please type or copy/paste your response in the field below} -------------------------**

Click here to enter text, please keep response under 500 words (Maximum)

**Section II:**

**List any special recognitions, honors and/or awards**

**--------------------------- {Please type or copy/paste your response in the field below} ---------------------**

Click here to enter text, please keep response under 500 words (Maximum)

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| **VSUAA Information**  |

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| --- | --- |
| Are you currently a financial member of the Virginia State University Alumni Association?  |  |

|  |  |
| --- | --- |
| What Chapter(s) are you currently affiliated with?  |  |

|  |  |
| --- | --- |
| How long have you been a member of the Virginia State University Alumni Association?  |  |

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| **Narrative of Accomplishments (please use additional pages)** |

*Supporting materials (i.e. photos, magazine/newspaper articles, media releases, etc.) should be included to help support the narratives described below. A photograph must be included along with this nomination form. Please submit all materials in a 3-ring binder (no larger than 3 inches) or binding to secure sheets. Submission should have a neat overall appearance with no handwritten captions.***Section I:** **Chapter Membership Recruitment & Retention**Provide a brief description of your efforts to increase membership for the Alumni Association. **------------------------- {Please type or copy/paste your response in the field below} ---------------------**Click here to enter text, please keep response under 500 words (Maximum)**Section 2:** **VSU Student Mentorship & Recruitment**Provide a brief description of your student recruitment/mentoring efforts on behalf of Virginia State University and/or the Virginia State University Alumni Association conducted during your alumni career.  **------------------------ {Please type or copy/paste your response in the field below} -----------------**Click here to enter text, please keep response under 500 words (Maximum)**Section 3:** **Community Service and Public Relations** Provide a brief description of your community service (civic, philanthropic, military, political, etc.) and public relations efforts for Virginia State University conducted during your alumni career. **--------------------- {Please type or copy/paste your response in the field below} ------------------------**Click here to enter text, please keep response under 500 words (Maximum)**Section 4:**  **Fundraising Activities.** Describe any fund-raising activities and/or financial contributions made to Virginia State University during the nomination period. (Include total amounts given during the last fiscal year, the past five years, and during your alumni career) * Fundraising Activities Amount: $
* Scholarship Activities Amount: $
* Endowment Activities Amount: $
* Direct Student Assistance Activities Amount: $
* Personal Contributions Amount: $

**--------------------- {Please type or copy/paste your response in the field below} ----------------**Click here to enter text, please keep response under 500 words (Maximum)**Section 5:** **Alumni Activities on Campus.** Alumni-related activities in which you participated during the nomination period.(Please include whether you have attended Homecoming, Alumni Weekend, Spring/Winter Commencement, or VSU Founder’s Day) **------------------------ {Please type or copy/paste your response in the field below} --------------------**Click here to enter text, please keep response under 500 words (Maximum)**Section 6:** **Evidence of Loyalty and Support.** Provide any evidence of your Loyalty & Support to Virginia State University and the Virginia State University Alumni Association during your alumni career. **--------------------- {Please type or copy/paste your response in the field below} ----------------------**Click here to enter text, please keep response under 500 words (Maximum) |

**Send Nomination Form & All Supporting Documentation To:**

Virginia State University Alumni Association

Awards Committee
P.O. Box 2488
Petersburg, VA   23804

**Contact Information for in-person delivery:**
Cell Phone: 540 748-2056 (Awards Chairperson)
E-mail: louisavsuaa@gmail.com (Awards Chairperson)

**The nomination package and supporting materials should be postmarked or delivered to the Alumni House for the Alumni Association Awards Committee before or no later than 5:00 pm on the third Friday in March.**

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| **Application Submitted By:**  |  |
| **Phone:**  |  |  | **Email Address:**  |  |

**ALUMNA / ALUMNUS OF THE YEAR AWARD**

**Purpose**:  The **Alumna** / **Alumnus of the Year Award** is the highest honor bestowed upon alumni of Virginia State University by the Virginia State University Alumni Association. The hallmark of each recipient is a unique distinction of career and/or lifetime achievements; complemented by personal contributions made to support the mission and purpose of both the University and the Alumni Association; and the unselfish giving of time, talents, and resources to alumni-related activities through an active chapter in good standing.

**Criteria:**
To be considered for the Alumna / Alumnus of the Year Award, a nominee must meet the following criteria:

* Nomination is required and must be made by a financial member or an active chapter in good standing with the Virginia State University Alumni Association.  All nominations are confidential and must be forwarded to the Alumni Association’s Awards Committee for consideration.
* Nominee must hold an earned degree from Virginia State University, or any of its predecessors.
* **Nominee must be a member in good standing with the Virginia State University Alumni Association.**
* An application package must receive a minimum score of 75 points to be considered for an award.
* Nominee must have demonstrated continuing interest in and support of Virginia State University through contribution of time, talent or resources through an active chapter in good standing.
* Nominee must have provided significant services to or have personally contributed financially to the support and mission of Virginia State University and the Virginia State University Alumni Association.
* Nominee must have a record of community involvement and student/alumni recruitment.
* Only nomination forms that have been distributed or posted online by the Association are acceptable for submission. In addition to the nomination form, supporting supplemental material a vita, newspaper or magazine clippings, photos, letters, or other awards must also be submitted.  Copies of these materials are acceptable.

**Selection Methodology:** The Awards Committee, comprised of members of the Association’s Board of Directors, chapter members, or faculty or staff of Virginia State University, will review all nominations and make the final decision. Qualified applicants will receive a numerical rating based on the responses to the questions applicable to this award. These responses must be submitted along with any supporting documentation. **A photograph -preferably head and shoulder 300 dpi or higher must also accompany the application.** Applicants who do not respond to the application questions may be rated ineligible.  The Alumna / Alumnus of the Year Award recipient will be officially announced during the Annual Meeting held during the University’s Alumni Weekend & Commencement celebration in May, and more formally recognized during the University’s Commencement exercise.